

**Dixon Public Library  
Board Of Trustees Regular Meeting  
November 10th, 2025 at 5:30 p.m.  
Agenda**

- 1) Call to Order
- 2) Attendance Roll Call
- 3) Citizen's Comments and Correspondence
- 4) Trustee's Comments
- 5) Approval of Regular Meeting Minutes from October 13, 2025
- 6) President's Report-Kevin Marx
- 7) Library Director's Report-Kathleen Schaefer
- 8) Treasurer's Report - Approval of Trust Fund Bills and Expenditures for October 2025 by roll call vote- Action Item.
- 9) Ratification of Library Invoices, Expenditures and Financial Reports for October 2025 by roll call-Action item.
- 10) Reports from Standing Committees
  - i) Building & Grounds: Nick Haws, Marcella Kitson, Rachel Cocar
  - ii) Personnel & Salaries: Nikki Graff, Connor Self, Terry Dunphy
  - iii) By-laws, Policies & Procedures: Nikki Graff, Carol Linkowski, Kevin Marx
  - iv) Technology & Technology Resources: Nick Haws, Rachel Cocar, Tracey Lawton
  - v) Finance & Budget-Marcella Kitson, Connor Self, Kevin Marx
- 11) Regular calendar business
- 12) Unfinished Business
  - a) Discuss and approve new leave time policy for staff-Action Item
  - b) Approve calendar of holiday closures for 2026-Action Item
- 13) New Business
  - a) Update on new program area renovation
  - b) Review and approve asbestos abatement contract from Sterling Environmental for renovation work on Multi-purpose Room-Action Item
  - c) Discussion on approval of closed session meeting minutes
- 14) Other Business
- 15) Executive Session (if needed)
- 16) Adjournment.

**The November 10th meeting will be held in the TAD Room  
at the Dixon Public Library  
221 S. Hennepin Ave. Dixon. IL**

Dixon Public Library is ADA compliant and the public is welcome.

**The next regular Library Board Meeting will be held on  
Monday, December 8th at 5:30 p.m. at Dixon Public Library.**