

**Dixon Public Library
Board Of Trustees Regular Meeting
October 13, 2025 at 5:30 p.m.
Agenda**

- 1) Call to Order
- 2) Attendance Roll Call
- 3) Citizen's Comments and Correspondence
- 4) Trustee's Comments
- 5) Approval of Regular Meeting Minutes from September 8, 2025
- 6) Approval of Personnel Committee Meeting Minutes from September 25, 2025
- 7) President's Report-Kevin Marx
- 8) Library Director's Report-Kathleen Schaefer
- 9) Treasurer's Report - Approval of Trust Fund Bills and Expenditures for September 2025 by roll call vote, including action on maturing CD #2653 at Community State Bank and maturing CD#9507 at First National Bank of Amboy - Action Item.
- 10) Ratification of Library Invoices, Expenditures and Financial Reports for September 2025 by roll call-Action item.
- 11) Reports from Standing Committees
 - i) Building & Grounds: Nick Haws, Marcella Kitson, Rachel Cocar
 - ii) Personnel & Salaries: Nikki Graff, Connor Self, Terry Dunphy
 - iii) By-laws, Policies & Procedures: Nikki Graff, Carol Linkowski, Kevin Marx
 - iv) Technology & Technology Resources: Nick Haws, Rachel Cocar, Tracey Lawton
 - v) Finance & Budget-Marcella Kitson, Connor Self, Kevin Marx
- 12) Regular calendar business
- 13) New Business
 - a) Discuss and approve new leave time policy for staff-Action Item
- 14) Unfinished Business
 - a) Update on new program area renovation
 - b) Approve calendar of holiday closures for 2026-Action Item
- 15) Other Business
- 16) Executive Session (if needed)
- 17) Adjournment.

**The October 13th meeting will be held in the TAD Room
at the Dixon Public Library
221 S. Hennepin Ave. Dixon. IL**

Dixon Public Library is ADA compliant and the public is welcome.

**The next regular Library Board Meeting will be held on
Monday, November 10th at 5:30 p.m. at Dixon Public Library.**