

**Dixon Public Library  
Board Of Trustees Regular Meeting  
September 8, 2025 at 5:30 p.m.  
Agenda**

- 1) Call to Order
- 2) Attendance Roll Call
- 3) Citizen's Comments and Correspondence
- 4) Trustee's Comments
- 5) Approval of Regular Meeting Minutes from August 11, 2025
- 6) Approval of Closed Session Meeting Minutes from August 11, 2025
- 7) President's Report-Kevin Marx
- 8) Executive Session
- 9) Library Director's Report-Kathleen Schaefer
- 10) Treasurer's Report - Approval of Trust Fund Bills and Expenditures for August 2025 by roll call vote, including action on maturing CD #2641 - Action Item.
- 11) Ratification of Library Invoices, Expenditures and Financial Reports for August 2025 by roll call -Action item.
- 12) Reports from Standing Committees
  - i) Building & Grounds: Nick Haws, Marcella Kitson, Rachel Cocar
  - ii) Personnel & Salaries: Nikki Graff, Connor Self, Terry Dunphy
  - iii) By-laws, Policies & Procedures: Nikki Graff, Carol Linkowski, Kevin Marx
  - iv) Technology & Technology Resources: Nick Haws, Rachel Cocar, Tracey Lawton
  - v) Finance & Budget-Marcella Kitson, Connor Self, Kevin Marx
- 13) Regular calendar business
  - a) Approve calendar of board meeting dates for 2026-Action Item
  - b) Approve calendar of holiday closures for 2026-Action Item
- 14) Unfinished Business
  - a) Update on Director's Office renovation plan
  - b) Update on new program area renovation
- 15) New Business
  - a) Review sections 1, 2 and 3 of Illinois Standards for Public Libraries
  - b) Review and approve proposals from Helm Electric for work on the air conditioning units-Action Item
- 16) Other Business
- 17) Adjournment.

**The September 8th meeting will be held in the TAD Room  
at the Dixon Public Library  
221 S. Hennepin Ave. Dixon. IL**

Dixon Public Library is ADA compliant and the public is welcome.

**The next regular Library Board Meeting will be held on  
Monday, October 13th at 5:30 p.m. at Dixon Public Library.**