

Minutes of
Special Meeting
Oct 23, 2024

MEETING MINUTES OF THE DIXON PUBLIC LIBRARY BOARD OF TRUSTEES

Special Meeting Wednesday October 23, 2024

In attendance: Rachel Cocar, Terry Dunphy, Nikki Graff, Nick Haws, Tracey Lawton, and Kevin Marx

Absent: Director Keasler, Marcella Kitson, Connor Self, Piper Grazulis

Meeting Location: TAD Room, Lower-Level Dixon Public Library

CALL TO ORDER

President Marx called the meeting to order at 4:30pm.

ROLL CALL

AUDIENCE PARTICIPATION

Citizens Present: None

Citizens' Comment: None

APPROVAL OF MINUTES: Approval of minutes of the October 14, 2024, meeting.

Nick Haws made a motion to approve the minutes of the October 14, 2024 meeting as presented. Nikki Graff seconded the motion. A voice vote was taken. There were 5 aye votes, 0 no votes, and 0 abstentions. The motions was carried.

Tracey Lawton arrived at 4:35pm.

Unfinished Business: Federal Grant Update

Rachel Cocar made a motion to authorize the submission of a letter of intent to meet the conditions of the FY 2023 CDs grant for the Dixon Public Library as outlined in the USDA letter dated October 15, 2024. Nick Haws seconded the motion.

Terry Dunphy: aye

Nikki Graff: aye

Nick Haws: aye

Tracey Lawton: aye

Kevin Marx: aye

Rachel Cocar: aye

The motion was carried.

New Business: Review, Discussion, Approval of Needed Boiler Repairs

Boiler repairs are needed including replacing a failed combustion blower. A estimate for service was provided by Loescher Heating and Air Conditioning for the total of \$6,250.00.

Rachel Cocar made a motion to approve the estimate from Loescher for the sum of \$6,250.00 to complete the repairs needed for the boilers. Tracey Lawton seconded the motion.

Terry Dunphy: aye

Nikki Graff: aye

Nick Haws: aye

Tracey Lawton: aye

Kevin Marx: aye

Rachel Cocar: aye

The motion was carried.

Review, Discussion, Approval of Temporary Management Plan

There was brief discussion of interim management plan to ensure business of library continues while director is on leave.

Rachel Cocar made a motion to approve the temporary management plan as presented including compensation adjustments. Nikki Graff seconded the motion.

Terry Dunphy: aye

Nikki Graff: aye

Nick Haws: aye

Tracey Lawton: aye

Kevin Marx: aye

Rachel Cocar: aye

The motion was carried.

ANNOUNCEMENTS – Next regular meeting: November 18, 2024.

REMINDERS – none

ADJOURNMENT

At 5:14pm, Nick Haws made a motion to adjourn the meeting. The motion was seconded by Tracey Lawton. The meeting was adjourned at 5:14pm.

Respectfully submitted,

Rachel Cocar, secretary