

Minutes of
August 12, 2024
Meeting

MEETING MINUTES OF THE DIXON PUBLIC LIBRARY BOARD OF TRUSTEES

Monday August 12, 2024

In attendance: Director Christina Keasler, Terry Dunphy, Nikki Graff, Nick Haws, Marcella Kitson, Tracey Lawton, Kevin Marx, and Connor Self.

Absent: Rachel Cocar, Piper Grazulis

Meeting Location: TAD Room, Lower-Level Dixon Public Library

CALL TO ORDER

President Marx called the meeting to order at 5:31pm.

ROLL CALL

AUDIENCE PARTICIPATION

Citizens Present: None

Citizens' Comment: None

APPROVAL OF MINUTES: Approval of minutes of the July 8, 2024.

Marcella Kitson a motion to approve the July 8, 2024 minutes. Terry Dunphy seconded the motion. A voice vote was taken. There were 7 aye votes, zero no votes, and zero abstentions. The motion was carried.

COMMUNICATIONS – none

DIRECTOR'S REPORT – Director Keasler presented her report as included in the packet.

OFFICERS' REPORT AND COMMITTEE REPORTS – Kevin Marx brought up that the United Way contacted him about a possible food pantry to be put in at the library. There will be more collaboration with the United Way and the library to get specifics with the possibility of a presentation to the board.

Committee Reports:

- ❖ **Finance and Budget:** Finance and Budget committee present recommendations
- ❖ **Building and Grounds:** Refer projects
- ❖ **Personnel and Salary:** none
- ❖ **By-laws, Policies, and Procedures:** none
- ❖ **Technology and Technology Resources:** none

President's Report: none

FINANCIAL REPORTS

- a. Nick Haws made a motion to approve the treasurer’s report from July 2024 as presented. Connor Self seconded the motion.

Terry Dunphy: aye

Nikki Graff: aye

Nick Haws: aye

Marcella Kitson: aye

Tracey Lawton: aye

Kevin Marx: aye

Connor Self: aye

The motion carried.

- b. Nick Haws made a motion to approve the Review of Bills for July 2024. Nikki Graff seconded the motion.

Terry Dunphy: aye

Nikki Graff: aye

Nick Haws: aye

Marcella Kitson: aye

Tracey Lawton: aye

Kevin Marx: aye

Connor Self: aye

The motion was carried.

- c. Marcella Kitson made a motion to approve the Financial Statements from July 2024 as presented. Terry Dunphy seconded the motion.

Terry Dunphy: aye

Nikki Graff: aye

Nick Haws: aye

Marcella Kitson: aye

Tracey Lawton: aye

Kevin Marx: aye

Connor Self: aye

The motion was carried.

Unfinished Business: Building repairs are being referred to the Building and Grounds Committee.

New Business: Ronald Reagan Procession

Review Chapter 12: Technology from *Serving our Public 4.0*

Executive Session: Connor Self made a motion that the Regular Board of Trustees Meeting of Monday, August 12, 2024, meet in Executive Session to consider the appointment, employment, compensation, discipline, performance or dismissal of specific employees pursuant to Section 2(c)(1) of the Open Meetings Act. Nick Haws seconded the motion.

Terry Dunphy: aye

Nikki Graff: aye

Nick Haws: aye

Marcella Kitson: aye

Tracey Lawton: aye

Kevin Marx: aye

Connor Self: aye

The motion was carried.

At 7:20pm, Nick Haws made a motion to adjourn executive session and return to open session. The motion was seconded by Nikki Graff .

Terry Dunphy: aye

Nikki Graff: aye

Nick Haws: aye

Marcella Kitson: aye

Tracey Lawton: aye

Kevin Marx: aye

Connor Self: aye

The motion was carried.

ANNOUNCEMENTS – Next regular meeting: September 9, 2024.

REMINDERS – none

ADJOURNMENT

At 7:26pm, Marcella Kitson made a motion to adjourn the meeting. The motion was seconded by Terry Dunphy. The meeting was adjourned at 7:27pm.

Respectfully submitted,

Tracey Lawton