

MEETING MINUTES OF THE DIXON PUBLIC LIBRARY BOARD OF TRUSTEES

Monday July 8, 2024

In attendance: Director Christina Keasler, Terry Dunphy, Nikki Graff, Nick Haws, Marcella Kitson, Tracey Lawton, Kevin Marx.

Absent: Rachel Cocar, Piper Grazulis, Connor Self

Meeting Location: TAD Room, Lower-Level Dixon Public Library

CALL TO ORDER

President Marx called the meeting to order at 5:31 pm.

ROLL CALL

AUDIENCE PARTICIPATION

Citizens Present: None

Citizens' Comment: None

Trustees' Comment: Kevin Marx wanted to celebrate and thank Tracey Lawton for her tenure as Board President and the rest of the Board heartily agreed.

APPROVAL OF MINUTES: Tracey Lawton made a motion to approve the June 10, 2024, minutes as presented. Terry Dunphy seconded the motion. A voice vote was taken, and the minutes were approved. There were no "no" votes, and 3 abstentions. The motion was carried.

COMMUNICATIONS – Received letter from St. Luke's acknowledging end of lease.

DIRECTOR'S REPORT – Director Keasler presented her report as included in the packet.

OFFICERS' REPORT AND COMMITTEE REPORTS -

Committee Reports:

- ❖ **Finance and Budget:** none
- ❖ **Building and Grounds:** none
- ❖ **Personnel and Salary:** none
- ❖ **By-laws, Policies, and Procedures:** none
- ❖ **Technology and Technology Resources:** none

President's Report: none

FINANCIAL REPORTS

- a. Marcella Kitson made a motion to replace expiring CD #7650 with another 7 month CD. Nikki Graff seconded the motion. A voice vote was taken, all were in favor.
- b. Nicholas Haws made a motion to approve the treasurer's report from June 2024 as presented. Marcella Kitson seconded the motion.

Terry Dunphy: aye

Nikki Graff: aye

Nick Haws: aye

Marcella Kitson: aye

Tracey Lawton: aye

Kevin Marx: aye

The motion carried.

c. Tracey Lawton made a motion to approve the Review of Bills for June 2024.

Marcella Kitson seconded the motion.

Terry Dunphy: aye

Nikki Graff: aye

Nick Haws: aye

Marcella Kitson: aye

Tracey Lawton: aye

Kevin Marx: aye

The motion was carried.

d. Nicholas Haws made a motion to approve the Financial Statements from June 2024 as presented. Nikki Graff seconded the motion.

Terry Dunphy: aye

Nikki Graff: aye

Nick Haws: aye

Marcella Kitson: aye

Tracey Lawton: aye

Kevin Marx: aye

The motion was carried.

Unfinished Business: Review and approve the resolution of library rental and disposal of physical property.

Tracey Lawton made a motion to accept the resolution with amendments. Nicholas Haws seconded the motion. A voice vote was taken. All were in favor. The motion was carried.

New Business: Review and potential changes to Committee Officer Roster

Proposal of new committee(s)/new role(s)

Executive Session: None

ANNOUNCEMENTS - Next regular meeting: August 12, 2024.

REMINDERS - none

ADJOURNMENT

At 6:46 pm, Tracey Lawton made a motion to adjourn the meeting. The motion was seconded by Marcella Kitson. The meeting was adjourned at 6:47 pm.

Respectfully submitted,

Nicholas Haws, Vice President